

Web Certified Administrator (WCA)

for the WordPress® platform

Master WordPress Administration with Industry-Recognized Certification! The WordPress Certified Administrator (WCA) credential validates your ability to manage, secure, and optimize WordPress websites effectively. This certification is ideal for students, educators, and professionals looking to gain hands-on experience in website administration.

Candidates are required to have at least 150 hours of combined instruction and hands-on experience with using WordPress before taking the exam.

1. Hosting and Installation

- 1.0.a Hosting Options
- 1.0.b Installing WordPress on a Local Server
- 1.0.c Website Migration
- 1.0.d Local Development

2. WordPress Themes

- 2.0.a WordPress Theme Upload and Setup
- 2.0.b Theme Options and Settings
- 2.0.c Child Themes

3. Dashboard and Administration

- 3.0.a Plugin Management
- 3.0.b Working With Widgets
- 3.0.c WordPress Tools
- 3.0.d Settings Tab
- 3.0.e Using and Managing Hooks
- 3.0.f Sitemap
- 3.0.g Revisions
- 3.0.h Website speed optimization
- 3.0.i Basic PHP Modifications

4. Users

- 4.0.a Creating and Managing Users
- 4.0.b User Role Editor Plugin

Head Office

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5. Security

- 5.0.a WordPress Security Best Practices and Countermeasures
- 5.0.b Protecting your WordPress website
- 5.0.c Backup and recovering
- 5.0.d Using HTTP & SSL
- 5.0.e Changing the default Login URL
- 5.0.f Introduction to FTP
- 5.0.g What is the .htaccess file?
- 5.0.h Protecting .htaccess file from Unauthorized Access
- 5.0.i Protecting the WordPress Configuration wp-config.php File
- 5.0.j Restricting access via IP addresses
- 5.0.k Changing the Default WordPress Database Table Prefix
- 5.0.l WordPress Security Keys
- 5.0.m Disabling Hot Linking
- 5.0.n Hiding the WordPress Version Number
- 5.0.o Signs Your Site has been Hacked
- 5.0.p Fix a Hacked WordPress Website
- 5.0.q How to Manually Remove Malware

6. Multisite

- 6.0.a Setup of the multisite
- 6.0.b Management of the multisite
- 6.0.c Migrating multisite to single site
- 6.0.d Migrating single site to multisite
- 6.0.e Create users to manage only one website or all websites in the multisite
- 6.0.f Share WordPress themes and plugins across multiple websites
- 6.0.g Backing up and protecting the multisite environment

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